

ICT-PD 2011: Goal 5

Sharing **online professional reflections** to inform colleagues of the challenges and opportunities afforded by e-learning



The 'online professional reflection' is a **summary** of an aspect(s) of your work that you would like to share with your peers.

These summaries are designed to be part of your usual work. As you reflect on progress throughout the year towards your goal(s), you will collate and capture the evidence of your progress, as you would normally do.

Most schools and clusters have their own systems in place for regular self-review, inquiry into practice and knowledge building. We want you to use that inquiry framework in your summaries to show how you are working towards your programme goals. These will be succinct, suitable for the web and your peers, and housed in the [Virtual Learning Network](#).

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1. What should these summaries be about?

- Profile ONE aspect of your work per summary that is central to your e-learning journey - a success story, progress towards a national goal, something you are developing...
- Choose an aspect of interest and value to other schools/clusters - **would you want to read it?**

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2. What should it look like?

- Your audience is your peers in other schools.

Brief, concise, web-friendly text - a succinct summary. Avoid too much scrolling, jargon, dense explanation. Keep videos down to 2-3 minutes.

- The summary will provide others with a snapshot of the **context** of your work with the intended **aims** and **outcomes**. You might wish to provide **links** to other sites or embed items in your summary.
- Choose a format that will *engage* other people and help them *understand* your story e.g. video presentation, written summary with images, multi-media, podcast...**The summary can be developed in any tool/site but it should be uploaded/embedded in the VLN.**
- Make sure images/video/audio are of good quality and that you own the copyright to all material you use ([check Terms and Conditions on the VLN](#)).

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3. I still can't imagine it....Got any examples?

Have a look at these. They are just a starting point for discussion (you can probably improve on these!:-):

- A mock-up of a summary in the VLN (this link will only work when logged into the VLN): <http://www.vln.school.nz/pg/resources/karenmelhuish/read/7976/developing-our-eachieve-cluster-portal-how-the-appletree-cluster-collaborates-online>
- NZC Online school snapshots: <http://nzcurriculum.tki.org.nz/Curriculum-stories/School-snapshots>

Get creative!...

- Schools in the US developing their learning framework. You could embed your work in the VLN as a video: <http://www.youtube.com/watch?v=bIHiljvptJw>
- You could link to wider aspects of your work e.g. Tauranga Moana Cluster: <http://taurangamoanacluster.ultranet.school.nz/ClassSpace/150/>
- You could embed a resource from another site e.g. e-Pilot: Enhancing Literacy with ICT: <http://voicethread.com/?#q.b1413651.i7488318>

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4. Why are we doing this?

- To **reflect** on, **capture** and **share** the important aspects of our work in ICT-PD.
- To work together nationally to build **a searchable bank of e-learning resources** for us all to share and learn from.
- To **celebrate and showcase** what we are doing for ourselves, our communities and our peers across the country.
- To model ways in which technology can enhance and extend our professional development.

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5. What might we include?

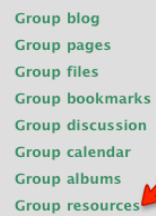
You could include...

- *The context:* year level? cluster type? context/situation?
- *The focus:* the programme goal? What is your summary about?
- *The rationale:* your intentions? why did you choose this? What evidence informed your decision-making? How did you hope to improve student learning?
- *What did you do?* - research model used? interventions? summary of the actions that made a difference? classroom practice and inquiry process?
- *What happened?* - what results did you get? What was the impact on your students/teachers/whānau? How successful do you think you were (use the self-review framework here)? What worked well?
- *What did you learn?*
- *Next steps?* What will you work on next? What would you change?

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6. What tools should we use - and how will they be shared?

- Your cluster leader needs to make sure your cluster has a dedicated group on the **Virtual Learning Network** (VLN): <http://www.vln.school.nz> . For support doing this, go to *[link to come..]*
- Your summary will be uploaded to your cluster's **Group resources** in the VLN using the **Upload a Resource tool**, so you can tag it. You may include links to other sites/resources elsewhere online that you have used as part of your programme.



Group blog
Group pages
Group files
Group bookmarks
Group discussion
Group calendar
Group albums
Group resources

Upload a resource

Title

Description

Path: p

External Links Add/Remove editor

Files

no file selected

Tags

Subjects (Hold down control or command on key to select multiple subjects)

Access

Write Access

Licence (read about creative commons licences here)

☒ I confirm I have the necessary permissions to upload any of the files that are part of this resource.

- Schools can upload any file format, up to 20MB
- Licence: The MoE have been notified of the mismatch between the VLN Terms of copyright and the reference to Creative Commons on the Resource tool. This is currently being addressed.
- The 'subjects' will be a set taxonomy - currently being addressed.

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7. OK, we're ready to get going. How might we develop these?

- Work with your national facilitator to **select the focus** and to quality assure the summary during its development and at the end.
- **Develop a plan** of what you might want to show in your summary/ies, and how/when you will produce it.
- **Peer review** in your cluster group.

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8. How will we know if we have achieved this goal?

Your summary will be complete when it has been:

- Through a peer review process (to assure the quality of content and presentation) - A set of criteria or guidelines for the VLN summary will be provided to support this quality assurance stage.
- Approved by your cluster team and the facilitator.
- Uploaded to the VLN (using the Resource tool in your cluster's group), tagged, and permissions set to 'public'.

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9. How often do we need to contribute?

- As part of each milestone report, clusters are required to upload **at least one** summary. **The number and frequency of summaries will be negotiated with the national facilitator** (*e.g. Cluster A might upload one summary with each milestone; Cluster B might upload a mid-year summary on progress, and a full one at the end of the year*)

If you have provided a summary for the VLN on one of the National Goals, you will not be expected to comment elsewhere on this in the milestone reporting process.

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